

Action Items from the Town Administrator

February 19, 2013

1. **Budget preparation** –Completed for official posting and submission for **Deliberative Session**.
2. **Legal inquiry sent to Town Counsel re:** Bailey Pond Road-still awaiting opinion. Sent e-mail to Atty. Drescher on February 11th.
3. **Legal Issues –P & S for the purchase of the Thibeault Property-** Still awaiting signed P & S agreement from Thibeault.
4. **Daylily Lane Acceptance Process:** Town administrator prepared special Public Hearing for January 7, 2013 selectmen's meeting.
5. **Twin Bridge property deed acceptance-**Rodney to view site on Friday January 11th
Final Draft sent to Drescher for review and comments. No answer yet.
6. **Send letters out to Board and Committee Chairs** re: membership expirations.
7. **Election Day Schedule-** Reminder to Selectmen and clarification of Dwight's participation